

# THE CONSTITUTION OF THE UNITED STATES TENNIS ASSOCIATION INCORPORATED



**FIRST:** The name of the corporation is UNITED STATES TENNIS ASSOCIATION INCORPORATED (hereinafter the “USTA”).

**SECOND:** The USTA is a corporation as defined in subparagraph (a)(5) of Section 102 of the Not-for-Profit Corporation Law and under Section 201 of said law it is a Type A not-for-profit corporation.

**THIRD:** The purposes for which it is formed are:

- To promote the development of tennis as a means of healthful recreation and physical fitness;
- To establish and maintain rules of play and high standards of amateurism and good sportsmanship;
- To foster national and international amateur tennis tournaments and competitions;
- To encourage, sanction and conduct tennis tournaments and competitions open to athletes without regard to race, creed, color or national origin and under the best conditions possible so as to effectively promote the game of tennis with the general public;
- To generally encourage through tennis the development of health, character and responsible citizenship; and
- To carry on other similar activities permitted to be carried on by such a not-for-profit corporation.

**FOURTH:** No part of the net earnings of the USTA shall inure to the benefit of, or be distributable to, nor shall it provide athletic facilities or equipment to, its directors, officers, or other private persons, except that the USTA shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this certificate of incorporation. No substantial part of the activities of the

USTA shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the USTA shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. In the event of the liquidation or dissolution of the USTA, whether voluntary or involuntary, all assets of the corporation remaining after payment of, or the provision for the satisfaction of, all liabilities or obligations of the USTA shall be distributed, except as may be provided by law and subject to the direction and control of a court of competent jurisdiction, to one or more organizations selected by the Board of Directors of the USTA which are the type described in Section 170(b) (1)(A) (other than in clauses (vii) and (viii) thereof) of the Internal Revenue Code of 1954 or the corresponding provision of any subsequent Federal Tax laws. The USTA may engage in the public solicitation of funds. Nothing herein shall authorize the USTA, directly or indirectly, to engage in or include among its purposes, any of the activities mentioned in the Not-for-Profit Corporation Law, Section 404(b)-(t).

**FIFTH:** The office of the USTA is to be located in the County of Westchester, State of New York.

**SIXTH:** The territory in which the operations of the USTA will principally be conducted is United States of America.

**SEVENTH:** The categories of membership in the USTA shall be as set forth in the Bylaws.

The only voting members of the USTA shall be Sectional Associations and Direct Member Clubs and Organizations. The sectional boundaries and the number of votes of each Sectional Association and of each **Direct Member Club**

and **Organization** shall be determined as provided in the Bylaws. Each Sectional Association may contain one or more District Associations, each of which shall consist of the **Member Clubs** and **Organizations** located within boundaries fixed by the Sectional Association.

Membership dues and the qualifications, rights and obligations of all categories of members, to the extent not set forth herein, shall be as provided in the Bylaws.

**EIGHTH:** The titles, qualifications, duties, terms of office and manner of election or appointment of the officers, directors and assistants shall be as provided in the Bylaws.

**NINTH:** The USTA shall be managed by its Board of Directors as provided in the Bylaws.

There shall be such Committees as may be named in the Bylaws or appointed by the Chairman of the Board and President or by the Board of Directors.

**TENTH:** The Annual Meeting of the USTA shall be held on such date and at such place as provided in the Bylaws.

At all meetings of the USTA, the presence, either in person or by proxy, of representatives of a majority vote of the membership shall constitute a quorum and a vote of a majority of those votes present shall constitute the action of the USTA, except that any amendment affecting the composition of, or the method of electing, the Nominating Committee shall be adopted by a vote of two-thirds of the total voting membership.

**ELEVENTH:** The USTA shall (to the extent permitted by the laws of the State of New York) indemnify each and every officer and director, past or present, of the USTA and his heirs, executors and administrators against all expenses, including amounts of judgments against or amounts paid in settlement by such persons, together with all costs, legal, accounting or otherwise, necessarily or reasonably incurred by or otherwise imposed upon him, in connection with the defense of any action, suit or proceeding to which he may be made a party, or with which he may be threatened by reason of action taken by or on behalf of the USTA, whether or not he continues to be such at the time of incurring such expenses.

The right of indemnification provided by this Article shall not be deemed exclusive of any other right to which those indemnified may be entitled apart from this Article.

**TWELFTH:** The USTA is an independent tennis organization and, as such, cannot take any action at the request of any international tennis body which is inconsistent with the provisions of this Constitution or any Bylaws or **Standing Orders** issued hereunder.

**THIRTEENTH:** Amendments to this Constitution may be made at any meeting of the USTA, provided that the notice of the meeting contain the proposed amendment. Amendments may be proposed by a Sectional Association (through its President or Secretary), by a **Direct Member Club** or Organization, or by the Board of Directors. Procedures for submitting proposed amendments shall be the same as set forth for amending the Bylaws and shall be in accordance with the laws of the State of New York.

# BYLAWS OF THE UNITED STATES TENNIS ASSOCIATION

## Offices

**1. Principal Office.** The principal office of the United States Tennis Association Incorporated (hereinafter “Corporation”) shall be located in Purchase, New York, or such other location as the Board of Directors (hereinafter “Board”) may select. The Corporation may have additional offices at such other locations as the Board may from time to time determine.

## Members

**2. Membership Categories.** The categories of memberships shall be: Sectional Associations, Direct Member Clubs and Organizations, Organization Members, Individual Members, and Honorary Members.

**3. Territories of Sectional Associations.** The Corporation shall be divided into seventeen geographical “sections.” Each Sectional Association shall be identified, and the geographical area assigned to each Sectional Association shall be, as follows:

CARIBBEAN:

- The commonwealth of Puerto Rico.
- The territory of the U.S. Virgin Islands.

EASTERN:

- The state of New York.
- Of the state of Connecticut, that part which is within 35 miles of New York City Hall, excepting that part which is within the city limits of Stamford (which shall form part of the New England Section).
- Of the state of New Jersey, the counties of PASSAIC, BERGEN, ESSEX, UNION, and HUDSON; the county of MONMOUTH, excepting the townships and boroughs of Manasquan, Sea Girt, Spring Lake, Spring Lake Heights, Avon-by-the-Sea, Bradley Beach, Neptune, Neptune City, South Belmar, Belmar, Wall, Howell, Farmingdale, Millstone, Roosevelt, Upper Freehold, Allentown, Brielle,

Freehold, Freehold Townships, and Manalapan Englishtown (which shall form part of the Middle States Section); the county of MIDDLESEX, excepting the townships and boroughs of Cranbury, South Brunswick, Plainsboro, Jamesburg, and Monroe (which shall form part of the Middle States Section); the county of SOMERSET, excepting the townships and boroughs of Rocky Hill, Montgomery, Hillsborough, Branchburg, and Bedminster (which shall form part of the Middle States Section); and the county of MORRIS, excepting the townships and boroughs of Chester, Chester Township, Washington, Mount Olive, Netcong, Roxbury, and Mount Arlington (which shall form part of the Middle States Section).

FLORIDA:

- The state of Florida.

HAWAII PACIFIC:

- The state of Hawaii.
- The territory of American Samoa.
- The territory of Guam.
- The commonwealth of the Northern Marianas.

INTERMOUNTAIN:

- The state of Colorado.
- The state of Utah.
- The state of Wyoming.
- The state of Montana.
- The state of Nevada, excepting CARSON CITY, DOUGLAS COUNTY, and WASHOE COUNTY (which shall form part of the Northern California Section).
- Of the state of Idaho, that part which is south of the 45th parallel of latitude.
- Of the state of Oregon, the county of MALHEUR.

**NOTE:** The USTA Bylaws are current as of April 1, 2025. Where substantive changes have been made to the Bylaws since the last publication of the USTA Yearbook, vertical lines have been placed in the margins to call your attention to the changes. To receive a copy of the Bylaws with any amendments subsequent to April 1, 2025, please contact the USTA Legal Department at 914-696-7000 or write to: USTA Legal Department, 2500 Westchester Avenue, Suite 411, Purchase, NY 10577.

#### MID-ATLANTIC:

- The District of Columbia.
- The state of Maryland.
- The state of Virginia, excepting that part which is within the city limits of Bristol (which shall form part of the Southern Section).
- The state of West Virginia, excepting the counties of BROOKE, HANCOCK, MARSHALL, and OHIO (which shall form part of the Middle States Section) and the counties of BOONE, CABELL, CALHOUN, JACKSON, KANAWHA, LINCOLN, LOGAN, MASON, MINGO, PLEASANTS, PUTNAM, RITCHIE, ROANE, WAYNE, WIRT, and WOOD (which shall form part of the Midwest Section).

#### MIDDLE STATES:

- The state of Delaware.
- The state of Pennsylvania.
- The state of New Jersey, excepting that portion thereof allocated to the Eastern Section as above set forth.
- Of the state of West Virginia, the counties of BROOKE, HANCOCK, MARSHALL, and OHIO.

#### MIDWEST:

- The state of Indiana.
- The state of Michigan.
- The state of Ohio.
- The state of Illinois, excepting the county of ROCK ISLAND and that part of the state which is within 30 miles of St. Louis (Missouri) City Hall (which shall form part of the Missouri Valley Section).
- The state of Wisconsin, excepting the counties of BARRON, BAYFIELD, BUFFALO, BURNETT, CHIPPEWA, DOUGLAS, DUNN, EAU CLAIRE, PEPIN, PIERCE, POLK, RUSK, ST. CROIX, SAWYER, TREMPLEAU, and WASHBURN (which shall form part of the Northern Section).
- Of the state of Kentucky, the counties of BOONE, CAMPBELL, and KENTON.
- Of the state of West Virginia, the counties of BOONE, CABELL, CALHOUN, JACKSON, KANAWHA, LINCOLN, LOGAN, MASON, MINGO, PLEASANTS, PUTNAM, RITCHIE, ROANE, WAYNE, WIRT, and WOOD.

#### MISSOURI VALLEY:

- The state of Iowa.
- The state of Kansas.
- The state of Missouri.
- The state of Nebraska.
- The state of Oklahoma.
- Of the state of Illinois, the county of ROCK ISLAND, and that part of the state which is within 30 miles of St. Louis (Missouri) City Hall.

#### NEW ENGLAND:

- The state of Maine.
- The state of Massachusetts.
- The state of New Hampshire.
- The state of Rhode Island.
- The state of Vermont.
- The state of Connecticut, excepting that part which is within 35 miles of New York City Hall (which shall form part of the Eastern Section) but including that part which is within the city limits of Stamford.

#### NORTHERN:

- The state of Minnesota.
- The state of North Dakota.
- The state of South Dakota.
- Of the state of Wisconsin, the counties of BARRON, BAYFIELD, BUFFALO, BURNETT, CHIPPEWA, DOUGLAS, DUNN, EAU CLAIRE, PEPIN, PIERCE, POLK, RUSK, ST. CROIX, SAWYER, TREMPLEAU, and WASHBURN.

#### NORTHERN CALIFORNIA:

- The state of California, excepting the counties of IMPERIAL, KERN, LOS ANGELES, ORANGE, RIVERSIDE, SAN BERNARDINO, SAN DIEGO, SAN LUIS OBISPO, SANTA BARBARA, and VENTURA (which shall form the Southern California Section).
- Of the state of Nevada, CARSON CITY, DOUGLAS COUNTY, and WASHOE COUNTY.

#### PACIFIC NORTHWEST:

- The state of Alaska.
- The state of Oregon, excepting the county of Malheur.
- The state of Washington.
- Of the state of Idaho, that part which is north of the 45th parallel of latitude.

#### SOUTHERN:

- The state of Alabama.
- The state of Arkansas.
- The state of Georgia.
- The state of Louisiana.
- The state of Mississippi.
- The state of North Carolina.
- The state of South Carolina.
- The state of Tennessee.
- The state of Kentucky, excepting the counties of BOONE, CAMPBELL, and KENTON (which shall form part of the Midwest Section).
- Of the state of Texas, the county of BOWIE.
- Of the state of Virginia, that part which is within the city limits of Bristol.

**SOUTHERN CALIFORNIA:**

- Of the state of California, the counties of IMPERIAL, KERN, LOS ANGELES, ORANGE, RIVERSIDE, SAN BERNARDINO, SAN DIEGO, SAN LUIS OBISPO, SANTA BARBARA, and VENTURA.

**SOUTHWEST:**

- The state of Arizona.
- The state of New Mexico.
- Of the state of Texas, the county of EL PASO.

**TEXAS:**

- The state of Texas, excepting the county of BOWIE (which shall form part of the Southern Section) and the county of EL PASO (which shall form part of the Southwest Section).

**4. Governance of Sectional Associations.** Each section shall be governed by a Sectional Association which shall be empowered by the Corporation to fulfill the constitutional purposes of the Corporation and to manage the sport of tennis in the section's geographical area in accordance with the Constitution, Bylaws, and USTA Regulations. The governing documents of each Sectional Association shall be subject to review and approval by the Board to ensure their consistency with the Constitution, Bylaws, and USTA Regulations. Failure of any Sectional Association to govern or to manage the sport of tennis in compliance with the Constitution, Bylaws, or USTA Regulations shall subject the Sectional Association to sanctions by the Board. Sanctions may be appealed to the membership at the next Annual Meeting or at a Special Meeting which must be called by the Board if requested in writing. The appeal shall be submitted to the Secretary-Treasurer within 30 days of actual notice of imposition of the sanction. The sanction shall be effective immediately or on the date specified by the Board in the sanction. Notice of appeal stays the sanction. On appeal the ruling of the membership shall be final.

**5. Governance of District Associations.** Each Sectional Association may contain one or more District Associations or subdivisions, the boundaries of which shall be fixed by the Sectional Association. A Sectional Association that has three or more District Associations or subdivisions shall not have any District Association or subdivision with more than forty percent (40%) of the Sectional Association's adjusted aggregate voting strength. Each district or subdivision shall be governed by such rules and regulations as it shall adopt in accordance with the requirements of its Sectional Association. Such rules and regulations shall not be inconsistent with the Constitution, Bylaws, or

USTA Regulations and are subject to review and approval of the Board.

A District Association whose boundaries comprise a territory, commonwealth, or possession of the United States having its own National Olympic Committee duly recognized by the International Olympic Committee, shall have the right to solicit direct affiliation to the International Tennis Federation as an Associate or Full Member and enjoy all the rights and privileges thereof.

**6. Direct Member Clubs.** With the exception of the Bermuda Lawn Tennis Club and Coral Beach and Tennis Club, Bermuda, and any overseas United States Military Organization in control of tennis facilities (which shall be Direct Member Clubs or Organizations), no club or organization is eligible for membership unless it is located within the boundaries of a Sectional Association.

**7. Organization Members.** Any organization of a permanent character located within the boundaries of a Sectional Association interested in the purposes of the Corporation is eligible for membership as follows:

**COMMUNITY TENNIS ASSOCIATIONS**

Any multi-purpose, incorporated, geographically defined, not-for-profit, volunteer tennis support organization which supports or provides comprehensive programs.

**CLUBS**

Any private or commercial club, resort, hotel, condominium, apartment complex, or homeowners' association that controls and maintains tennis facilities.

**SCHOOLS**

Any elementary or secondary school, college, university, or other educational institution.

**PARKS AND RECREATION DEPARTMENTS**

Any municipal, county, or other public entity that fosters tennis activities.

**PROGRAM DELIVERY OR SERVICE ORGANIZATIONS AND OTHER ENTITIES**

Any other organization or private entity, including a limited or single focus tennis association that actively conducts, controls, or supervises tennis activities or is interested in the promotion of tennis.

**8. Individual Members.** Any individual interested in the purposes of the Corporation is eligible for Individual Membership as follows:

- Junior—Any individual under the age of 19 years.
- Adult—Any individual 19 years or older and under the age of 70 years.
- Senior—Any individual 70 years or older.
- Life—Any individual of any age. As of August 5, 2020, this Membership is no longer available for purchase.

Life Members will have no additional Membership dues for their lifetime.

An individual may have only one membership.

**9. Honorary Members.** Honorary Membership may be conferred upon such worthy persons as may be so elected by the Executive Council.

**10. Discrimination Prohibited.** Membership and all rights of participation in the Corporation, including all tournaments and other events conducted or sanctioned by it, shall be open to athletes, coaches, trainers, administrators, officials, and all other persons without regard to race, age, creed, sexual orientation, color, national origin, or sex. Nonetheless, participation in divisions of tournaments and other events may be restricted on the basis of sex or age.

## Dues and Voting Rights

### 11. Dues and Sectional Association Allocations.

- a. Dues.** The Board establishes membership dues. However, before changing membership dues, the Board shall consult with all Sectional Associations and the Membership Services Committee about the proposed changes and receive input from the Chief Executive Officer and Membership Department.
- b. Sectional Association allocations:**
  - i. Adult, Junior, and Organizational Memberships.** The Corporation shall pay each Sectional Association a portion of the membership dues (excluding Life Memberships) collected by the Corporation within the geographic area assigned. The Corporation shall determine which twelve-month period each Sectional Association received the most membership dues (excluding Life Memberships) out of the following two periods:

- Period 1: July 1, 2012 through June 30, 2013; or
- Period 2: September 1, 2012 through August 31, 2013.

The twelve-month period in which a Sectional Association receives the most dues is its "Highest Period." Starting with the payments made to the Sectional Associations for the month of April 2014, each month thereafter the Corporation shall pay to each Sectional Association the same amount that it paid to that Sectional Association in the corresponding month of that Sectional Association's Highest Period.

- ii. Life Memberships.** Annually, the Corporation shall pay to each Sectional Association the same total amount that it paid the Sectional Association for Life Memberships in the year 2019.

- c. Temporary test marketing of Memberships.** The Board may authorize temporary test marketing of memberships on terms different from those in **Bylaws 7 and 8**.

**12. Voting Strength.** The only voting members of the Corporation shall be Sectional Associations and Direct Member Clubs and Organizations.

- a. Sectional Associations.** The voting strength for Sectional Associations shall be as follows:
  - Caribbean – 6,048 votes (approximately 1 percent)
  - Eastern – 61,064 votes (approximately 7 percent)
  - Florida – 58,151 votes (approximately 7 percent)
  - Hawaii Pacific – 7,939 votes (approximately 1 percent)
  - Intermountain – 47,353 votes (approximately 5 percent)
  - Mid-Atlantic – 47,806 votes (approximately 6 percent)
  - Middle States – 37,216 votes (approximately 4 percent)
  - Midwest – 95,816 votes (approximately 11 percent)
  - Missouri Valley – 28,482 votes (approximately 3 percent)
  - New England – 41,982 votes (approximately 5 percent)
  - Northern – 15,073 votes (approximately 2 percent)
  - Northern California – 57,704 votes (approximately 7 percent)
  - Pacific Northwest – 28,346 votes (approximately 3 percent)
  - Southern – 193,803 votes (approximately 23 percent)
  - Southern California – 46,287 votes (approximately 5 percent)
  - Southwest – 16,462 votes (approximately 2 percent)
  - Texas – 58,706 votes (approximately 7 percent)

No Sectional Association's voting strength shall be more than forty percent (40%) of the aggregate voting strength of the Sectional Associations. If the voting strength of any Sectional Association at the

end of any calendar year is more than forty percent (40%) of the aggregated voting strength of the Sectional Associations, then the voting strength of that Sectional Association shall be capped at 40% and all non-capped Sectional Associations' voting strength shall remain unchanged and their voting percentage shall be adjusted upward proportionally. In no event shall the actual number of members in each geographic area assigned be capped, only the voting strength for the sole purpose of corporate governance. The voting strength of each Sectional Association shall be certified by the Secretary-Treasurer in writing before each meeting at which a vote is to be taken.

- b. Direct Member Clubs and Organizations.** The voting strength of the Direct Member Clubs and Organizations, shall be as follows:
  - Bermuda Lawn Tennis Club – 26 votes (approximately less than .5 percent)
  - Coral Beach and Tennis Club, Bermuda – 26 votes (approximately less than .5 percent)
- c. Honorary Members.** Honorary Members shall not be counted in calculating the voting strength of Sectional Associations and Direct Member Clubs or Organizations.
- d. Purchase of Memberships.** It is against the policy of the Corporation for any Sectional Association or District Association to purchase a membership of any kind; however, any Sectional Association may, on its own behalf or on behalf of its District Associations or subdivisions, purchase up to 15 individual memberships annually for recognition of volunteers. The Board shall be authorized to prescribe the appropriate procedures to enforce this provision, which may include the execution of an affidavit each year by each member of the Board of each Sectional Association and District Association listing all new memberships purchased directly or indirectly by a Sectional Association or District Association during the year.

**13. Sectional Delegates.** The Sectional Delegate shall cast the Sectional Association's votes. Each Sectional Association shall use a proxy to designate its Sectional Delegate. The vote of a Sectional Association may be split.

**14. Rights of Organization Members and Honorary Members at Meetings of Members.** Representatives of Organization Members and Honorary Members are entitled to be present at meetings of members and may be recognized to speak during the meeting, but shall have no voting rights, except in the case of Organization Members, which are represented by their Sectional Associations.

## Applications for Memberships

**15. Approval of Application for Membership as Organization Member.** All membership applications for Organization Members shall be submitted in the proper form to the Corporation at its principal office and shall be subject to the approval of the applicable Sectional Association. An Organization Member's application shall be deemed approved unless the Sectional Association notifies the Corporation office of its disapproval in writing within 30 days of the submission of the application to the Sectional Association's office.

**16. Application for Individual Membership.** Application for Individual Membership shall be submitted in the proper form to the Corporation at its principal office.

### 17. Exhaustion of Administrative Remedies.

- a.** All current and former members shall follow the Constitution, the Bylaws, and the USTA regulations. Members shall exhaust all administrative remedies in any controversy including, but not limited to, membership, governance, management, or participation in activities or events.
- b.** All current and former Direct Member Clubs, Organization Members, Individual Members, and Honorary Members shall submit to final and binding arbitration in any controversy involving governance or management.
- c.** Sectional Associations, District Associations, or subdivisions of Sectional Associations shall submit to final and binding arbitration in any controversy involving their governance or management upon demand of the Board or a vote of no less than 30% of a Sectional Association's Board of Directors.
- d.** Final and binding arbitration shall be conducted in accordance with procedures approved by the Board.

## Reports by Direct Member Clubs or Organizations

### 18. Reports by Direct Member Clubs or Organizations.

Before December 31, each Direct Member Club or Organization shall report its correct address and the number of its courts.



# Suspension or Expulsion of Members

## 19. Suspension, Expulsion, or Loss of Membership.

The Board shall have the power to suspend or expel any member for cause. Failure to pay dues shall result in loss of membership.

# Meetings of Members

**20. Annual Meeting of Voting Members.** The Annual Meeting of the Corporation for the transaction of business that comes before the voting members shall be held between January 1 and April 15 on a date and at a place fixed by the Board.

**21. Semiannual Meeting of Voting Members.** The Semiannual Meeting of the Corporation for the transaction of business that comes before the voting members shall be held in August or September on a date and at a place fixed by the Board.

**22. Special Meetings of Voting Members.** Special meetings of the voting members of the Corporation may be called by the Board at any time, subject to the advance notice provision in **Bylaw 23**. Special meetings shall also be called upon the written request of Sectional Associations and Direct Member Clubs or Organizations having an aggregate vote of not less than one-tenth of the total voting membership. The written request shall state the purpose and the date of the proposed special meeting, which shall not be less than two nor more than three months from the date of the written request, subject to the advance written notice provision in **Bylaw 23**. Only those matters specified in the request may be acted upon at the special meeting. Special meetings of the voting members shall be held at the location that the Board determines before sending the notice of the meeting.

**23. Notice of Meetings of Voting Members.** Notice of the date, time, place, and purpose of any meeting of the voting members of the Corporation shall be given to each Sectional Association and each Direct Member Club or Organization. Notice of any meeting other than the annual meeting must also indicate that it is being issued by or at the direction of the person or persons calling the meeting. All notices must be sent by first-class mail, facsimile, or electronic mail, and must be given not less than 10 nor more than 50 days before any meeting. All notices must be directed to the addresses

then appearing in the records of the Corporation. Only those matters set forth in the notice of a special meeting may be acted upon at the special meeting.

**24. Quorum and Voting.** At all meetings of the Corporation the presence, either in person or by proxy, of representatives of a majority of the voting membership shall constitute a quorum and a majority vote of those votes present shall constitute the action of the Corporation, except as restricted in Article Tenth of the Constitution. Except as otherwise provided in these Bylaws, Robert's Rules of Order shall be the rules of order for meetings of the Corporation.

**25. Order of Business.** The order of business at the Annual and Semiannual Meeting of the Corporation shall be as follows:

- a. Report certifying voting power and the determination of a quorum;
- b. Approval of minutes;
- c. Report of Secretary-Treasurer;
- d. Report of Chairperson of the Board and President;
- e. Report of Elections;
- f. Reports of Committees;
- g. Miscellaneous or Special Business;
- h. Adjournment.

Adoption of that part of the report certifying voting power shall not be subject to challenge during the meeting.

# Elite Athletes and Related Definitions

## 26. 10-Year Elite Athlete, 10-Year-Plus Elite Athlete, and Actively Engaged Athlete.

- a. 10-Year Elite Athlete. 10-Year Elite Athlete means a United States citizen or a United States legal resident who is at least 18 years old and meets any of these requirements:
  - i. within the last ten years has represented the United States as a member of the Olympic, Pan American, Paralympic, or Parapan American Games (each, a "Delegation Event"), Davis Cup, Billie Jean King Cup, or World Team Cup teams, or any other event designated as an elite-level event by the Corporation;
  - ii. within the last 24 months has reached the second round of an open draw of the United States Open Tennis Championships;
  - iii. within the last 24 months has participated in the US Open Wheelchair Championships;



- iv. within the last ten years was ranked in the top 50 of the USTA Professional Singles, Doubles, or Mixed Rankings at the end of a calendar year; or
- v. within the last ten years was ranked in the top ten of the ITF Men's, Women's, or Quads Wheelchair Singles or Doubles Rankings at the end of a calendar year.

**b. 10-Year-Plus Elite Athlete.** 10-Year-Plus Elite Athlete means a United States citizen or a United States legal resident who is at least 18 years old and has, at any point, but not within the ten years prior to election/selection/appointment, met the definition of 10-Year Elite Athlete.

**c. Actively Engaged Athlete.** Actively Engaged Athlete means a United States citizen or a United States legal resident who is at least 18 years old and who qualifies as a 10-Year Elite Athlete or a 10-Year-Plus Elite Athlete, or who has been actively engaged in the last 24 months prior to election/selection/appointment in a Corporation sanctioned competition.

10-Year Elite Athletes and 10-Year-Plus Elite Athletes are known as Elite Athletes.

Solely for purposes of an upcoming election, the terms Board Athlete Representative and Nominating Committee Athlete Representative shall not include any Elite Athlete who has been nominated and designated by the Nominating Committee as a person who is not a Board or Nominating Committee Athlete Representative. (See **Bylaw 35.c.**)

A person who qualifies in any category above when elected or appointed shall retain such status throughout the term of the position to which the athlete has been elected, selected, or appointed.

The Chief Executive Officer shall maintain current lists of 10-Year Elite Athletes, 10-Year-Plus Elite Athletes, and Actively Engaged Athletes that include their names, addresses, phone numbers, and bases for qualification.

## Board of Directors and Officers

### 27. Board of Directors.

**a. Responsibilities.** The Corporation shall be managed by its Board, which shall establish the policies and objectives of the Corporation.

The Board shall direct, review, and approve budgets as well as establish capital programs and review Corporation performance against goals, objectives, and budgets.

The Board shall adopt an investment policy.

Members of the Board shall serve without compensation and be individual members of the Corporation.

**b. Composition.** The voting members of the Board shall be the five officers, the Immediate Past President, and nine at-large members.

**i. Independent Director.**

**1. Independent Director.** The Board must include at least one Independent Director.

**2. Definition of Independent Director.** The Corporation defines an Independent Director as a director who has no material relationship with the Corporation, either directly or indirectly through an organization with a material relationship with the Corporation. A relationship is material if it would interfere with the Director's independent judgment. A Director is not independent if, within the preceding two years:

- a) the Director was employed by or was a member of the Board or Executive Council of the Corporation, unless the Director was an Independent Director on the Board;
- b) the Director was employed by or was a member of the board of directors or executive committee of: (a) the International Tennis Federation; (b) a Sectional Association; or (c) a District Association or subdivision of a Sectional Association;
- c) an immediate family member of the Director was employed by or a member of the board or executive committee of any entity listed in subparagraphs i. or ii. above;
- d) the Director was affiliated with or employed by the Corporation's outside auditor or outside counsel;
- e) an immediate family member of the Director was affiliated with or employed by the Corporation's outside counsel as a partner, principal, or manager;

- f) the Director was a member of the Corporation's Athletes' Advisory Council or any constituent group with representation on the Board;
- g) the Director receives, directly or indirectly, any compensation other than reimbursement of expenses reasonably incurred on behalf of the Corporation;
- h) the Director is the parent, close family member, or coach of an athlete who competed in a Protected Competition; or
- i) the Director is or was a member of the Corporation who participated in a Protected Competition.

An Independent Director must maintain their independent status during the Director's term and any successive term. Should the Board only have one Independent Director and that Independent Director loses their independent status, then the Board shall remove the Independent Director and fill the vacant seat consistent with **USTA Bylaw 33**, with a person the Nominating Committee has determined would be an Independent Director.

3. Determination of Independent Director. The Nominating Committee determines whether a person qualifies as an Independent Director. The Nominating Committee shall present a slate that includes at least one Independent Director.

- ii. Affiliate Representation. If the Corporation authorizes any organization to conduct national athletic competitions on a level of proficiency appropriate for the selection of athletes to represent the United States in Protected Competitions, the Corporation will provide for reasonable and direct representation for the organization on the Board.
- iii. Board Athlete Representative. At least 20 percent of the voting members of the Board shall be 10-Year Elite Athletes ("Board Athlete Representatives"). The minimum percentage of Board Athlete Representatives on the Board shall automatically be adjusted if required by the United States Olympic and Paralympic Committee ("USOPC"). The USOPC Team USA Athletes' Commission ("Team USA AC") Representative shall serve as a voting member of the Board and shall be counted as a Board Athlete Representative. In the event that the Team USA AC Alternate Athlete Representative

is elected as a voting member of the Board, such individual will be counted as a Board Athlete Representative. An *ex officio* non-voting Member of the Board does not count towards the total composition of the Board. Excluding the Board Athlete Representatives, no more than two of the at-large members may be domiciled in the same section when they take office. Board Athlete Representatives may be nominated for officer positions. A President who does not complete the term of office shall not, however, be a member of the Board as Immediate Past President unless confirmed by a majority of the other members of the Board. The Immediate Past President shall serve only two years beyond the elected term as President. A minimum of 50 percent of the Sectional Associations shall have a member on the Board. The domicile of a Board Athlete Representative shall not be considered when determining whether the 50 percent requirement is met.

- iv. At least 40 percent of the voting members of the Board must have served as members of a Sectional Association board of directors for two years or more.

**c.** Nomination of representatives to ITF. The Board shall nominate to the International Tennis Federation (ITF) persons from the United States to serve on the Committee of Management of the ITF and shall appoint delegates to meetings of the ITF to represent the United States.

**d.** Committees of the Board. The following are Committees of the Board:

- Audit Committee;
- Budget Committee;
- Compensation Committee; and
- Investment Committee.

The Secretary-Treasurer shall be a member of the Investment Committee.

**28. Officers and Terms.** The officers of the Corporation shall be a Chairperson of the Board and President ("President"), a First Vice President, two Vice Presidents, and a Secretary-Treasurer, all of whom shall serve without compensation. The titles of all officers may be changed by resolution of the Board, *provided that* there is adherence to the associated officers responsibilities. All officers take office on January 1 in odd-numbered years and serve for two-year terms or until their successors are elected and qualified. Each officer of the Corporation may be re-elected for an additional term or terms.

**29. President.** The President is the Chairperson of the Board. The President presides at all meetings of the membership, the Board, and the Executive Council. The President appoints committee chairpersons and committee members of Committees of the Corporation and whose appointments are not otherwise provided for in the Constitution or in these Bylaws. The appointees serve at the President's pleasure. Appointments of Athlete Representatives to Designated Committees as defined in **Bylaw 41** are subject to the approval of the Corporation AAC.

**30. First Vice President.** The First Vice President shall assist the President in the performance of the President's duties and shall exercise all the powers of the President in the case of the President's resignation, incapacity, removal, or death. The First Vice President shall preside over all meetings of the Corporation, the Executive Council, or the Board at which the President is not present.

**31. Vice Presidents.** The Vice Presidents shall assist the President and the First Vice President in the performance of their duties.

**32. Secretary-Treasurer.**

**a.** Financial management, budgeting, and controls. The Secretary-Treasurer shall be the Chair of the Budget Committee and monitor the financial management and controls of the Corporation and its budgeting process, including the development of its annual budgets; however, the operational responsibilities shall be carried out by the Chief Executive Officer, chief financial officer, and other staff members designated by the Chief Executive Officer. A nationally recognized firm of independent certified public accountants shall audit the Corporation's financial statements at least annually. The Corporation's audited financial statements and auditor's report shall be distributed to the Board and Executive Council within 30 days of receipt by the Secretary-Treasurer, Chief Executive Officer or chief financial officer. A proposed and detailed two-year budget for the succeeding calendar years shall be distributed to the Board and the Executive Council by August 15 of each odd-numbered year. Annually, the final budget approved by the Budget Committee and the Board, shall be distributed to the Executive Council by January 2 of the year in which it becomes effective. A status report, comparing actual operating results to the approved budget, shall be distributed to the Board and Executive Council within 60 days of the end of each calendar quarter.

The Secretary-Treasurer shall be a member of the Investment Committee.

- b.** Membership records, certification of voting strength, and meetings. The Secretary-Treasurer shall monitor the keeping of membership records, the calculating of the voting strength of members, and the giving of notice and the keeping of minutes of meetings of the members, the Executive Council, and the Board. The operational responsibilities shall be carried out by the Chief Executive Officer and those staff members designated by the Chief Executive Officer. The notices of these meetings shall be sent out under the name of the Secretary-Treasurer. The Secretary-Treasurer shall certify voting strength.
- c.** Other duties. The Secretary-Treasurer shall perform such other duties as may be assigned by the President or the Board of Directors. The Secretary-Treasurer shall also perform the duties set out in **Bylaws 35.f. and g., 37, 38, and 39.**

**33. Vacancies.** If a vacancy shall occur in the officerships or on the Board, the remaining members of the Board may, by a majority vote, elect a successor for the unexpired term, except as otherwise provided in **Bylaw 35** and *except that* a vacancy in the office of the Immediate Past President shall not be filled. If a vacancy occurs which results in the Board having no Independent Directors, that vacancy must be filled with an individual who meets the criteria established in **Bylaw 27.b.** If a vacancy on the Board is in a non-Board Athlete Representative position, the remaining members of the Board shall vote to elect an individual to fill the vacant position. If a vacancy is in a Board Athlete Representative position other than the Team USA AC Representative, only the remaining Board Athlete Representatives shall vote to elect an individual to fill the vacant position, in accordance with the requirements in **Bylaw 27.b.** The vacancy of the Team USA AC Representative shall be filled as provided in **Bylaw 65.**

**34. Removal of Officers or Directors.** At any meeting of the Board, any officer or member of the Board may, by a vote of not less than two-thirds of the entire Board, be removed for cause and a successor may be elected pursuant to the provisions of **Bylaw 33**, *provided that* Board Athlete Representatives other than the Team USA AC Representative may only be removed for cause by a vote of not less than two-thirds of the total number of Elite Athletes then serving on the Board.

# Nominations and Elections

**35. Nominating Committee.** Only candidates nominated as provided in this Bylaw shall be eligible for election.

**a. Composition.** The Nominating Committee shall be 15 members, comprised of:

Three Elite Athletes (each, a “Nominating Committee Athlete Representative”); and

Twelve at-large members. No more than two of the at-large members may be domiciled in the same section when they take office. At least 50 percent of the Sectional Associations shall have a member on the Nominating Committee. The minimum number of Nominating Committee Athlete Representatives on the Nominating Committee shall automatically be adjusted if required by the USOPC.

Nominating Committee members shall take office on January 1 of odd-numbered years and shall serve two-year terms. Five members of each Nominating Committee shall be nominated to serve for a second consecutive term. Up to four members who serve a second consecutive term may be at-large members, and up to three members may be Nominating Committee Athlete Representatives. If not enough Nominating Committee Athlete Representatives or at-large members are willing to serve a second consecutive term, the number nominated for a second consecutive term shall be equal to the number willing to serve, but in no event shall more than five members be nominated to serve for a consecutive term. The Chairperson of the Nominating Committee shall have been a member of the immediately preceding Nominating Committee, shall be elected by the immediately preceding Nominating Committee, and shall vote on all matters that come before the Committee.

**b. Vacancies in Nominating Committee.** If any vacancy occurs on the Nominating Committee before it has filed its report of nominations, the Board shall fill the vacancy. If the vacancy is in an at-large position, the Board shall appoint a person domiciled in the same section as the person unable to serve. If the vacancy is a Nominating Committee Athlete Representative, the Corporation AAC, as defined in **Bylaw 65**, shall fill such vacancy.

If a vacancy should occur in the office of the Chairperson, the remaining members of the Nominating Committee shall select a Chairperson from the remaining members from the preceding Nominating Committee. If the Nominating Committee has filed its report of nominations, it shall not be necessary to fill any vacancy that thereafter occurs on the Committee.

**c. Nominations.** The Nominating Committee shall nominate the officers, other members of the Board, and the members of the Nominating Committee, in accordance with the requirements in **Bylaws 27.b., 35.a., and 65.b.** The Nominating Committee shall work in collaboration with the Corporation AAC in identifying candidates to serve in the Nominating Committee Athlete Representative positions and the Corporation AAC positions. If the Nominating Committee submits a slate that consists of more than 20 percent 10-Year Elite Athletes to the Board or more than three Elite Athletes to the Nominating Committee, it shall designate those candidates who are nominated as Board Athlete Representatives and Nominating Committee Athlete Representatives. Any nominee not designated as a Board Athlete Representative or a Nominating Committee Athlete Representative is an at-large nominee.

**d. Nominating Committee members may not be nominated as officer or director.** No member of the Nominating Committee may be nominated for election as an officer or member of the Board during the individual’s term on the Nominating Committee, or any unexpired portion thereof, in the event of resignation from the Nominating Committee by such member.

**e. Two-term waiting period before return to Nominating Committee.** A person who leaves the Nominating Committee other than a Nominating Committee Athlete Representative may not return to the Nominating Committee until the person has been off the Nominating Committee for two full terms.

**f. Nominating report deadline.** The Nominating Committee shall file its nominations no later than September 20 of each even-numbered year with the Secretary-Treasurer. A notice thereof shall be sent by the Secretary-Treasurer by first-class mail, overnight courier, facsimile, or electronic mail to voting members and Elite Athletes no later than September 25 of such year.

**g. Vacancies in Nominating Committee’s slate.** If before election any person nominated dies, becomes incapacitated, declines nomination, or is otherwise disqualified, the vacancy in the nomination shall be filled as promptly as possible by the Nominating Committee. The name of the person selected shall be filed with the Secretary-Treasurer, who within five days thereafter shall notify the voting members and the Elite Athletes of the new nominee.

**h. Nominations by petition.**

**i. Sectional Associations.** Sectional Associations having an aggregate vote of not less than one-third of the voting membership may submit a

petition nominating persons to serve as officers, members of the Board, or at-large members of the Nominating Committee except that the Sectional Associations may not nominate:

- a person who is not an Elite Athlete to run against a person who is a candidate as a Board Athlete Representative or Nominating Committee Athlete Representative; or
- a person who is not designated by the Nominating Committee as an Independent Director to run against a person designated by the Nominating Committee as an Independent Director.

- ii. Elite Athletes. Not less than one-third of the 10-Year Elite Athletes may submit a petition nominating Elite Athletes (other than the Team USA AC Representative and Team USA AC Alternate Representative) to serve on the Board or the Nominating Committee, *except that* only 10-Year Elite Athletes may petition to nominate Elite Athletes to serve as Board Athlete Representatives or Nominating Committee Athlete Representatives.

Petitions shall be filed with the Secretary-Treasurer no later than October 15 of even-numbered years.

- i. President Elect. The person nominated as President by the Nominating Committee may use the designation of “President Elect” after the date for filing a nomination petition, if no petition is filed.

### **36. Election to Board, Corporation AAC, and Nominating Committee.**

- a. The 10-Year Elite Athletes shall elect the Board Athlete Representatives from among the members of the Corporation AAC. The Team USA AC Representative who shall serve as a Board Athlete Representative shall be elected in accordance with **Bylaw 65.b**.
- b. The Corporation AAC shall elect the Nominating Committee Athlete Representatives.
- c. The voting members of the Corporation shall vote on the remaining candidates to the Board and Nominating Committee.

### **37. Election Process of Athlete Representatives to Board, Corporation AAC, and Nominating Committee.**

- a. Athlete Representatives to the Board and Corporation AAC. No later than October 25 of each even-numbered year, the Secretary-Treasurer shall send by first-class

mail, overnight courier, facsimile, or electronic mail to the 10-Year Elite Athletes a ballot for the election of the Corporation AAC and the Board Athlete Representatives, other than the Team USA AC Representative. Only those ballots received by 5:00 p.m. EST on or before November 10 shall be counted. Those candidates for Athlete Representatives to the Board and for the Corporation AAC positions receiving the most votes shall be elected. The Team USA AC Representative and Team USA AC Alternate Representative shall be elected pursuant to **Bylaw 65**.

- b. Nominating Committee. No later than November 15 of each even-numbered year, the Chair of the Corporation AAC shall send by first-class mail, overnight courier, facsimile, or electronic mail to the Secretary-Treasurer notice of the individuals elected by the Corporation AAC to serve as the Nominating Committee Athlete Representatives other than the Team USA AC Representative and Alternate who shall be elected in accordance with **Bylaw 65**.

**38. Consent to Nominations.** If no nominations are made by petition as provided in **Bylaw 35**, then the Secretary-Treasurer shall, no later than October 25 of each even-numbered year, send or cause to be sent to the voting members a consent to the election of those persons nominated by the Nominating Committee other than Athlete Representative positions on the Board, Corporation AAC, and Nominating Committee. Consents must be written, including electronic signatures. If all the consents are not executed and returned by 5:00 p.m. EST on November 15, the Secretary-Treasurer shall give or cause to be given notice of a meeting of the voting members for the purpose of electing the individuals nominated to the Board and Nominating Committee other than Athlete Representative positions on the Board, Corporation AAC, and Nominating Committee.

**39. Election When Nominations Are Made by Petition by Sectional Associations.** If pursuant to **Bylaw 35** the Sectional Associations file any petition to nominate one or more persons who are not Elite Athletes, the Secretary-Treasurer shall give or cause to be given notice of a meeting of the voting members for the purpose of voting. The meeting must be held between November 5 and November 20.

# Committees

## 40. Committees of the Board and Committees of the Corporation.

- a. Committees of the Board. The Board may, by resolution adopted by a majority of the entire Board, designate from its members Committees of the Board, each consisting of at least three members. Committees of the Board have the authority of the Board to the extent provided by Board resolution. The Board has the sole authority to establish the charter, if any, of a Committee of the Board and any amendments thereto. The Audit Committee, Budget Committee, Compensation Committee, and Investment Committee are Committees of the Board. The Board may establish an Executive Committee as a Committee of the Board.
- b. Committees of the Corporation. In addition to the committees established in these Bylaws, the Board may also establish other non-Board committees ("Committees of the Corporation"). Each Committee of the Corporation has the responsibilities specified in the resolution creating the committee. Any committee not composed solely of members of the Board does not have the authority of the Board.

The following committees are Committees of the Corporation established in these Bylaws: Executive Council; Nominating Committee; Sectional Presidents' Committee; Sectional Delegates' Committee; Grievance Committee; Olympic/Pan American Committee; and Past Presidents' Committee. Members of the Committees of the Board and Committees of the Corporation shall serve without compensation and be individual members of the Corporation.

## 41. Elite Athlete Membership on Designated Committees.

- a. Designated Committees. Designated Committees means:
  - Audit, Budget, and Nominating committees; and committees which prepare, approve, or implement programs in the following areas:
    - expenditure of funds allocated by the USOPC; or
    - selection of international Olympics, US Pan American, US Paralympic, or US Parapan American Games team members, including athletes, coaches, administrators, and sports staff.
- b. Minimum membership requirement. At least 20 percent of the members of each Designated Committee shall be Elite Athletes. The minimum percentage of Elite Athletes on Designated Committees shall automatically be adjusted if required by the USOPC.

## 42. Executive Council.

- a. The Executive Council is comprised of each member of the Board, a sectional delegate from each Sectional Association elected or appointed by such Sectional Association, each past president, not more than five other persons appointed by the President, and two leading players (a man and a woman) selected by the President with the advice and consent of the Board and after consultation with organizations representing the players. The Executive Council shall meet not less than twice a year, at which meetings current matters involving the Corporation are reported upon and discussed and recommendations with respect to policies may be made to the Board. During all meetings of the Executive Council, the voting strength of the past presidents shall not exceed the lesser of the number of past presidents present or five. If, at any meeting, more than five past presidents are present, the five votes are pro-rated among those present. If a past president is elected to some other office or as a sectional delegate, his or her vote on the Executive Council is not included in the voting strength of the past presidents.
- b. Written notice of the time, place, and purpose of Executive Council meetings must be given to each member not less than 10 days nor more than 50 days before a meeting. Notice may be by first-class mail, overnight courier, facsimile, or electronic mail, *provided* any member who requests notice by first-class mail must be given notice by this method.

## 43. Grievance Committee.

- a. Composition. The Grievance Committee shall be comprised of the number of members that the President appoints, *except that* the composition shall automatically be adjusted if required by the USOPC.
- b. Chairperson. The Chairperson shall preside at all Committee meetings and hearings. In the absence of the Chairperson or at the request of the Chairperson, the Vice Chairperson shall have the same powers as the Chairperson.
  - i. The Chairperson shall determine whether the Committee has jurisdiction;
  - ii. The Chairperson may investigate and render an Initial Decision;
  - iii. The Chairperson may assign to any Committee member the power to investigate and render an Initial Decision on a grievance or an appeal of a suspension and the Committee member shall have the powers as set forth in **Bylaw 43.f.**;



- iv. The Chairperson, upon written request and good cause shown, may stay the imposition of any disciplinary action, penalty or suspension pending outcome of a request for a hearing before the Grievance Committee or an appeal to the Board or Arbitration Panel;
  - v. The Chairperson shall, in the event of a dispute, render the final Decision as to whether an appeal from a Decision of the Grievance Committee is subject to final and binding arbitration or falls under the jurisdiction of the Board.
- c. Jurisdiction.** The Grievance Committee shall be responsible for investigating and deciding matters related to the following:
- i. Unless specifically limited herein, the Constitution and the Bylaws and the standards of conduct, fair play, and good sportsmanship;
  - ii. Grievances arising out of or concerning tournaments as listed on the **USTA Regulation V.B.**;
  - iii. Grievances concerning USTA players participating in international competitions;
  - iv. Appeals from tournament suspensions imposed under the USTA Suspension Point System as set forth in **USTA Regulation IV.F.14.**;
  - v. Appeals of Sectional Association tournament suspensions of six months or longer (two or more current suspensions may be aggregated to meet the jurisdictional requirement);
  - vi. Requests for reinstatement from professional to amateur status as provided in **USTA Regulation XVIII.E.**;
  - vii. Appeals from Decisions denying a request for a waiver of a **USTA Regulation** as provided in **USTA Regulation XX.**;
  - viii. Matters referred to it by the Board;
  - ix. As specifically set forth in **USTA Regulations**, as amended from time to time;
- d. Filing a Grievance or an Appeal of a Suspension.** Any grievance or any appeal of a suspension must be in writing on the form designated by the Grievance Committee available at [www.usta.com](http://www.usta.com), and sent by first-class, certified, or registered mail to the Grievance Chairperson, c/o USTA Office of the General Counsel, 2500 Westchester Avenue, Suite 411, Purchase, New York 10577, within 30 days following the date on which the alleged grievance or final suspension occurred, *except* as provided in **Bylaw 43.g.ii.**; provided, however, if the alleged grievance is based on a falsification of age or other information, the written grievance must be mailed within 30 days after the Tournament Chairperson has been advised of such falsification. Absent good cause shown, grievances or appeals from suspensions not mailed within 30 days are barred.
- e. Timeline for a Grievance or Appeal of a Suspension.** The Grievance Committee shall use best efforts to investigate, hear, and issue a Decision within 30 days of receipt of the Grievance, Suspension Appeal, or Appeal from an Initial Decision or Decision. The Chairperson may shorten or lengthen this timeline based on facts and circumstances.
- f. Investigation and Initial Decision on a Grievance or an Appeal from a Suspension.**
- i. Investigation and Initial Decision. The Chairperson, or the Committee Member assigned by the Chairperson as applicable, may decide any grievance filed or any appeal of a suspension based on such investigation as deemed appropriate (Initial Decision). The Chairperson, or the Committee Members assigned by the Chairperson as applicable, shall be free from conflicts of interest with respect to the matter. The Chairperson or the Committee Member shall use best efforts to investigate, hear, and issue an Initial Decision within 30 days of receipt. The Chairperson, or the Committee Member assigned by the Chairperson, may shorten or lengthen this timeline based on facts and circumstances.
  - ii. Relief or penalties authorized. Unless specifically limited herein, the Chairperson, or the Chairperson's designee, has the discretion to take the disciplinary action deemed appropriate. This includes, but is not limited to: issuing verbal or written reprimands; imposing conditions upon the acceptance of entry into any tournament; fining a player in an amount up to \$1,000.00; and suspending a player from participating or attending any tournament or international competition.
  - iii. Notice of Initial Decision. The Chairperson, or the Chairperson's designee, shall notify in writing the person who is the subject of the grievance and the person who filed the grievance of the Initial Decision, including but not limited to the Sectional Association in the case of an appeal involving a suspension by a Section.
  - iv. Effective date of Initial Decision. The Initial Decision shall become effective upon the earlier of date of mailing, the date of courier delivery or the date of confirmed electronic mail, unless otherwise stated or unless a stay is granted.



- v. Hearing instead of Initial Decision. Instead of issuing an Initial Decision in accordance with **Bylaw 43.f.**, the Chairperson may bring the matter directly to the Grievance Committee for hearing in accordance with the procedure in **Bylaw 43.i.**

**g. Suspensions.**

- i. Appeal involving suspension by Sectional Association. A player who has been suspended by a Sectional Association for a period of six months or longer and who has exhausted all appeals within the Sectional Association's grievance procedures may appeal the suspension to the Grievance Committee; provided, however, if a suspension prohibits play in:
  - USTA League play and Sectional Association Tournaments; or
  - USTA Junior Team Tennis play and Sectional Association tournaments; the Chairperson shall undertake review only as the penalty relates to tournaments.
- ii. Appeal of Suspension under USTA Suspension Point System. A player suspended under the USTA Suspension Point System may appeal to the USTA Grievance Committee in the time frame and in accordance with **USTA Regulation IV.F.11.**
- iii. Relief authorized. The Chairperson, or the Chairperson's designee, may consider any extenuating circumstances involved in the accumulation of points counted toward the suspension and may only modify a suspension or the accumulation of points.

**h. Appeal from an Initial Decision of a Grievance or Appeal from a Suspension.** Within 30 days after the effective date of the Initial Decision, the person penalized or suspended, the person who filed the grievance, or the Sectional Association (but only in the case of a suspension by the Sectional Association) may mail to the Grievance Chairperson, c/o USTA Office of General Counsel, 2500 Westchester Avenue, Suite 411, Purchase, New York 10577, a written request for a hearing before the Grievance Committee. Absent good cause shown, requests for a hearing not mailed within 30 days are barred.

**i. Grievance Committee Hearing.**

- i. The Committee shall hear matters pursuant to **Bylaw 43.f.v.**, or from a timely appeal from an Initial Decision. The Chairperson and all Committee Members shall be free from conflicts of interest with respect to any matter they hear.

- ii. Upon receipt of a timely request for hearing, the Chairperson shall set an appropriate time and place for a hearing considering the nature of the case and the penalty imposed. The Chairperson shall give not less than eight days written notice of the hearing date. The Chairperson shall decide whether the hearing is in person or by telephone. Requests for in person hearings, may be conditioned upon prior payment by the party requesting such hearing of the anticipated reasonable expenses of the Committee and interested parties. Committee members may participate in any hearing by telephone. Evidence may be presented by letter, by affidavit, by telephone, or in person. Strict rules of evidence shall not apply. The person penalized may appear in person, by telephone, or by representative and may present testimony and cross-examine other witnesses who appear at the hearing in person or by telephone.
- iii. The committee member rendering the Initial Decision appealed shall not attend or participate in the Decision of the Committee. The Committee shall give such weight as it deems appropriate to the evidence. The Committee may affirm, modify, or reject the Initial Decision and may impose any additional penalties that it deems appropriate, including a fine in excess of \$1,000.00. The Committee shall prepare a written Decision that includes findings of fact and issue the Decision to the person penalized, the parties of the grievance or appeal of the suspension, the player's Sectional Association and such others as is appropriate.

**j. Appeal of Grievance Committee Decision.**

- i. Appeals involving participation in USTA competition or USTA program. When a grievance or appeal of a suspension involves participation in a USTA competition or USTA program, then the Organization Member, Individual Member, Honorary Member, or Sectional Association aggrieved by the Decision may appeal the Decision to the Board. The Sectional Association's right of appeal shall be limited to cases involving the suspension of a member or individual. The written appeal shall be mailed within 30 days after the date that the Decision was mailed. The appeal shall be addressed to the Chief Executive Officer c/o Office of the General Counsel, 2500 Westchester Avenue, Suite 411, Purchase, New York 10577. Absent good cause

- shown, written appeals not mailed within 30 days are barred. If an appeal is filed, the Decision of the Board shall be final and binding. If no appeal to the Board is filed, the Decision of the Grievance Committee shall be final and binding. Any Decision by the Board involving protected competitions under the Ted Stevens Olympic and Amateur Sports Act is subject to binding arbitration in accordance with **Bylaw 62**.
- ii. Hearing before Board or Special Committee. In lieu of a hearing before the full Board, the President may appoint a Special Committee of not less than three Board members to hear an appeal. Any member of the Board or Special Committee shall be free from conflicts of interest with respect to any matter they hear. The Board or Special Committee shall thereupon review the findings of fact and the Decision of the Grievance Committee. The Board or Special Committee may make its Decision on the basis of the written submissions or may hear further testimony and receive further evidence as it deems appropriate. Following its review, the Board or Special Committee may affirm, modify, or reject the Decision of the Grievance Committee, but may not impose any harsher penalties. The Board or Special Committee shall use best efforts to issue the Decision within 30 days of receipt of the notice of appeal. The Decision of the Board or Special Committee shall be final and binding.
  - iii. Appeals not involving participation in USTA competition or USTA program (e.g., governance or management). When a grievance does not involve participation in a USTA competition or USTA program, any Sectional Association, Organization Member, Individual Member, or Honorary Member aggrieved by the Decision may appeal the Decision to binding arbitration pursuant to **Bylaw 17** and in accordance with the Arbitration Procedures approved by the USTA Board. The written appeal shall be mailed within 30 days after the date that the Decision was mailed. The appeal shall be addressed to the Chief Executive Officer c/o Office of the General Counsel, 2500 Westchester Avenue, Suite 411, Purchase, New York 10577. Absent good cause shown, written appeals not mailed within 30 days are barred. If an appeal is filed, the Decision of the Arbitration Panel shall be final and binding. If no appeal for binding arbitration is filed, the Decision of the Grievance Committee shall be final and binding.
  - k. Reinstatement. Any person who has been suspended pursuant to this Bylaw may be reinstated at any time by the Chairperson or Grievance Committee upon written application and presentation of satisfactory evidence that reinstatement is merited.
  - l. Protected Competitions. The Corporation shall provide fair notice and opportunity for a hearing by the Grievance Committee to any athlete, coach, trainer, manager, administrator, or official before declaring any individual ineligible to participate in protected competitions or trials for protected competitions, such as the Olympic Games, Pan American Games, ParaPan American Games, Paralympic Games, or World University Games in accordance with the rules governing such competitions.
  - m. USTA League grievances. There shall be no right to appeal Decisions of USTA League Grievance Appeal Committees to the Grievance Committee, *except* as such Decisions relate to a Sectional Association suspending a player from tournaments as set forth in **Bylaw 43.g.i**.
  - n. USTA Junior Team Tennis grievances. There shall be no right to appeal Decisions of the USTA Junior Team Tennis Grievance Appeal Committee to the USTA Grievance Committee, *except* as such Decisions relate to a Sectional Association suspending a player from tournaments as set forth in **Bylaw 43.g.i**.
- 44. Sectional Presidents' Committee.** The Sectional Presidents' Committee shall be comprised of the presidents of the Sectional Associations. The Sectional Presidents' Committee shall meet at least twice a year, at which meetings current matters affecting the Sectional Associations shall be reported upon and discussed. The Chairperson and such other officers as may be desired shall be elected by the Committee. If a president of a Sectional Association is unable to attend any meeting of the Committee, the Sectional Association may authorize a substitute to attend in the president's place.
- 45. Sectional Delegates' Committee.** The Sectional Delegates' Committee shall be comprised of the sectional delegates elected or appointed by the Sectional Associations to the Governance Committee. The Sectional Delegates' Committee shall meet at least twice a year, at which meetings current matters affecting the Sectional Associations shall be reported upon and discussed. The Chairperson and such other officers as may be desired shall be elected by the Committee.

**46. Past Presidents' Committee.** The Past Presidents' Committee shall consist of all past Presidents of the Corporation. The Chairperson shall be the Immediate Past President. This Committee shall meet at each meeting of the Executive Council.

**47. Appointment of Committees and Duties of**

**Committee Chairpersons.** The President shall be an *ex officio* member of all committees, except the Nominating, Sectional Presidents', Sectional Delegates', Past Presidents', and Grievance Committees. Except as otherwise provided, the President shall appoint the chairperson and the members of each Committee of the Corporation, other than the Governance, Nominating, Past Presidents', Sectional Presidents', and Sectional Delegates' Committees. In the event of the President's failure to make such appointments, the Board shall do so. The chairperson of each committee shall preside at all committee meetings, be responsible for the functioning of the committee; and, unless the chairperson appoints a secretary to the committee, the chairperson shall be responsible for giving notice of all meetings and shall be responsible for keeping a record of its proceedings.

**48. Appointment and Service on Committees.** Except as otherwise provided, the chairpersons and members of all Committees of the Board are appointed by and serve at the pleasure of the Board. The charter of a Committee of the Board may also designate *ex officio* members. Except as otherwise provided, the chairpersons and members of all Committees of the Corporation are appointed by and serve at the pleasure of the President.

**49. Meetings.** Meetings of the Board or of any committee are held at the time and place fixed by the President or the chairperson of the committee. One-half of the members of the Board or of any committee have the power to call a meeting.

**50. Notice of Meetings.** Meetings of the Board or any committee are held not less than 10 nor more than 50 days after notice to each member. Notice must be given by first-class mail, facsimile, or electronic mail. Notice of meetings may be waived by written or electronic waiver executed before or after the meeting. Attendance at a meeting constitutes waiver of notice.

**51. Quorum.** The following shall constitute a quorum for the transaction of business by the Board and the following committees:

- Board—not less than two-thirds of its members;

- Executive Council—not less than one-half of its members;
- Nominating Committee—not less than 11 of its members;
- Grievance Committee—not less than three-fifths of its members.

A quorum for the transaction of business for any other committee shall be not less than one-third of the members of the committee.

**52. Action of Committee.** Except as otherwise provided, whenever a quorum is present, the vote of a majority of the members present shall constitute the action of the committee. If in connection with any proposed new Bylaw or USTA Regulation a vote is conducted by telephone or mail, a majority of all committee members shall constitute the action of the committee.

**53. Minutes of Meetings.** The Board and all committees shall keep minutes of their proceedings, copies of which shall be sent by the Secretary-Treasurer, committee chairperson, or secretary to the Chief Executive Officer for filing with the records of the Corporation.

A summary of the minutes of each meeting of the Board shall be sent to each member of the Executive Council and to each sectional president within 15 days after adjournment of the meeting at which the minutes are approved.

The results of any vote of the Board or of any committee shall be recorded in the minutes of the meeting of the Board or committee. Minutes should be reviewed and approved at the next meeting.

**54. Consents.** Any action required or permitted to be taken at any meeting of the Board or of any committee, other than the Grievance Committee or the Nominating Committee, may be taken without a meeting upon unanimous written consent. The written consent is filed with the minutes. Consents must be written, including electronic signatures.

**55. No Proxies.** No member of the Board or of any committee has the power to appoint a proxy to attend or to vote at any Board or committee meeting.

**56. Telephone Conference Meetings.** Members of the Board or of any committee may participate in a meeting by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and participation in a meeting pursuant to this section shall constitute presence in person at such meeting.

**57. Reimbursement of Expenses.** On application for reimbursement, the Corporation shall, subject to its reimbursement policy, reimburse authorized persons

(including, but not limited to, officers, members of the Board, Executive Council, Nominating and Grievance Committees, and the chairpersons of the Corporation's other committees designated by the President) reasonable amounts paid by such persons for authorized trips to meetings of such committees. Reimbursement shall be made for two meetings per year of the Executive Council, the Nominating Committee, and the Grievance Committee, if held. In addition, the Board may authorize the reimbursement of reasonable amounts paid by any individual for travel or other expenses in connection with official Corporation business. The Board shall adopt a detailed written reimbursement policy that includes, but is not limited to, a specification of the types of reasonable expenses and definitions of reasonable expenses.

#### **58. Indemnification, Advancement of Expenses, and Insurance.**

- a.** The Corporation shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that such person, or such person's testator or intestate, is or was a director or officer of the Corporation, a committee member who is not a director or officer of the Corporation, or an employee or agent of the Corporation designated for indemnification by the Board, or is or was selected at the request of Corporation as a director, trustee, officer, employee or agent of another corporation, partnership, joint venture, trustee or other enterprise ("indemnified parties"), against expenses (including attorney's fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by such person as a result of such action, suit, or proceeding to the full extent permitted by applicable law, upon such determination having been made as to such person's good faith and conduct as is required by applicable law.
- b.** Expenses incurred in defending a civil, criminal, administrative or investigative action, suit or proceeding shall be paid by the Corporation in advance of the final disposition of such action, suit or proceeding to the extent, if any, authorized by the Board in accordance with the provisions of applicable law, upon receipt of an undertaking by or on behalf of the indemnified party to repay all or a portion of such amount if it shall ultimately be determined that such indemnified party is not entitled to be indemnified by the Corporation or that the expenses so advanced exceed the indemnification to which the indemnified party is entitled.

- c.** The Corporation may purchase and maintain insurance to indemnify the Corporation and the indemnified parties in a manner and to the fullest extent permitted by law.

## **Staff and General Counsel**

**59. Executive Director and Chief Executive Officer, Staff, and Consultants.** The Executive Director is the Chief Executive Officer, who also may be given other titles as designated by resolution of the Board. The Chief Executive Officer is subject to the direction of the Board and is fully accountable to the Board. The Chief Executive Officer manages the day-to-day operational programs, policies, and procedures of the Corporation and the functioning of the office or offices of the Corporation.

The Chief Executive Officer is directly responsible for executing all Board decisions, contract processes, staff work for Board decisions, and performs additional duties as may be requested by the President or the Board. The Chief Executive Officer is directly responsible for the employment, supervision, and dismissal of all employees of the Corporation. The Corporation shall have executive managers and program and staff support as may be hired or appointed by the Chief Executive Officer.

The Chief Executive Officer carries out the operational responsibilities of financial management and controls the budgeting process including the development of its annual budgets, the keeping of membership records, the calculating of voting strength, and the giving of notice and keeping of minutes of meetings of the voting members, the Executive Council, and the Board.

The Chief Executive Officer is hired by and serves at the pleasure of the Board. The Board sets the Chief Executive Officer's compensation. The Chief Executive Officer is an *ex officio* member of all committees, except the Nominating Committee.

The Chief Executive Officer may execute all bonds, notes, debentures, mortgages, and other contracts requiring a seal, under the seal of the Corporation, may cause the seal to be affixed thereto, and may execute other contracts and instruments for and in the name of the Corporation.

The Chief Executive Officer shall be directly responsible to report to the Board any violation of the rules and regulations, keep records in the form prescribed by the Board, and report when requested by the Board.

**60. Consultants.** The Corporation shall have the authority to employ the services of a recognized firm of independent

certified public accountants and such other legal, accounting, financial, and other consultants as may from time to time be appointed by the Board or by the President.

**61. General Counsel.** The General Counsel is the chief legal officer of the Corporation. The General Counsel reports directly to the Board on any assignment made by the Board. The Board sets the General Counsel's compensation. The General Counsel advises and represents the Corporation in all legal matters and proceedings, including legislative proceedings and designating those employees who are eligible to accept service of process on behalf of the Corporation. The General Counsel supervises the property, business, and affairs of the Office of the General Counsel. The General Counsel reports to the Chief Executive Officer and performs the duties and responsibilities designated by the Chief Executive Officer. The General Counsel shall be a member of the Bar in good standing or comply with in-house counsel requirements.

## Arbitration

**62. Arbitration under Sports Act.** The Corporation agrees to submit, upon demand of the USOPC, or upon demand of any Member who is protected under the Ted Stevens Olympic and Amateur Sports Act and who has exhausted the administrative remedies of the Corporation, to binding arbitration conducted in accordance with the commercial rules of the American Arbitration Association in any controversy involving its recognition as a national governing body, as provided for in the Ted Stevens Olympic and Amateur Sports Act or involving the opportunity of any amateur athlete, coach, trainer, manager, administrator, or official to participate in amateur athletic competition, as provided for in the USOPC's Constitution and Bylaws.

## Athlete Safety and Sport Integrity

### 63. Athlete Safety.

**a. Jurisdiction and Authority of U.S. Center for SafeSport.** As required by the SafeSport Code for the U.S. Olympic & Paralympic Movement ("Center's Code"), if any member or participant as defined by the Corporation's Safe Play Policy ("Participant") is alleged to have violated the Corporation's Safe Play Policy prohibiting sexual abuse or misconduct (see current edition of the USTA Safe Play Policy at

www.usta.com), or if the Corporation receives a report that is required by the USOPC or applicable law to be referred to the U.S. Center for SafeSport ("Center"), the Center shall have exclusive jurisdiction and authority to investigate such allegation or report, to issue any interim suspension, to take any measures pending conclusion of the investigation, to make recommendations of sanctions or disciplinary action as a result of such investigation, and to adjudicate such matter according to the Center's procedures for adjudication; provided that, the duty to report to the Center and the Center's jurisdiction to investigate shall not supersede any local, state, or federal reporting requirements or jurisdiction.

**b. Appeal Rights.** There shall be no appeal of any decision adjudicated by the Center except as set forth in the Center's Code or the USOPC's governing documents.

**c. Investigation or Disciplinary Process.** Neither the Corporation nor any member or Participant shall engage in its own investigation or disciplinary process related to any allegation or report that are within the exclusive jurisdiction of the Center. Upon the issuance by the Center of any interim suspension or other measures, or any other suspension or other sanction issued by the Center after conclusion of the adjudicative process, or by agreement with the party subject to suspension or other sanction, the Corporation and its members and Participants shall enforce such suspension or other sanction issued by the Center even if arising from allegations outside of the Corporation's or member's programs.

**d. Other violations.** If an alleged violation involves sexual abuse or misconduct, then the delegation of authority and jurisdiction to the Center, and the restrictions on the Corporation and its members, shall also include the investigation and issuance of sanctions related to allegations of other violations of the Corporation's Safe Play Policy. Furthermore, in the Corporation's discretion, the Corporation may request the Center to accept jurisdiction of matters that do not involve allegations of sexual abuse or misconduct.

**e. Prohibition on Assisting New Employment.** If a member of the Corporation knows that another member or former member violated applicable law related to sexual misconduct or the policies or procedures of the Center for SafeSport related to sexual misconduct or was convicted of a crime involving sexual misconduct, then the member is prohibited from assisting the other member or former member in obtaining any new employment position, *except for* the routine transmission of administrative and personnel files.

**64. Anti-Doping.** All athletes shall comply with all anti-doping rules and all other policies and rules of the World Anti-Doping Agency (“WADA”); the International Tennis Integrity Agency (“ITIA”); the United States Olympic and Paralympic Movement, including the USOPC National Anti-Doping Policy; and the U.S. Anti-Doping Agency (“USADA”), including the USADA Protocol for Olympic and Paralympic Movement Testing (“USADA Protocol”). All athletes agree to submit to drug testing by the ITIA and USADA or their designees at any time and understand that the use of methods or substances prohibited by the applicable anti-doping rules make them subject to penalties including, but not limited to, disqualification, suspension, and revocation of membership. If it is determined that an athlete may have committed a doping violation, the athlete agrees to submit to the results management authority and processes of USADA, including arbitration under the USADA Protocol, or to the results management authority of the ITIA and USTA, if applicable or referred by USADA

**65. Athletes’ Advisory Council and Representatives to the Team USA AC**

- a.** Corporation Athletes’ Advisory Council. The Corporation shall have a Corporation Athletes’ Advisory Council (“Corporation AAC”), which shall elect the Nominating Committee Athlete Representatives and coordinate with the Nominating Committee to develop a process to jointly identify candidates to serve as athlete representatives on the Designated Committees listed in **Bylaw 41** and Actively Engaged Athlete Representatives to all other committees, to the extent required. The Corporation AAC shall have six voting members, including the Team USA AC Representative and the Team USA AC Alternate Representative, who shall serve *ex officio* as voting members of the Corporation AAC.
1. Eligibility. Only Elite Athletes, 10-Year-Plus Athletes, and Actively Engaged Athletes are eligible to serve as voting members of the Corporation AAC.
  2. Term. Each elected Corporation AAC member shall take office on January 1 in odd-numbered years and shall serve a two-year term, or until a successor is elected.
  3. Election. The 10-Year Elite Athletes shall elect the elected members of the Corporation AAC. The candidates with the highest number of votes for Corporation AAC seats shall be elected to serve on the Corporation AAC.

4. Nomination and Election Process. The nomination and election process of the elected Corporation AAC members shall follow the processes set forth in **Bylaws 35** through **39** with respect to nomination and election of the Board Athlete Representatives.
  5. Resignation, Removal, and Vacancies. Any Corporation AAC member, other than the *ex officio* members, may be removed for cause by a vote of not less than two-thirds of the total number of 10-Year Elite Athletes then serving on the Board. Any Corporation AAC member may resign at any time by giving written notice to the Corporation, and such resignation shall take effect upon receipt thereof by the Corporation, unless otherwise specified in the resignation. In the event of any vacancy, the 10-Year Elite Athletes then serving on the Board may fill such vacancy for the unexpired portion of the term.
- b.** USOPC Team USA AC Representative and Alternate Representative. The USOPC has established a committee of athlete representatives referred to as the Team USA AC. The Corporation’s representatives shall be known as the Team USA AC Representative and the Team USA AC Alternate Representative.
1. Eligibility to be elected or appointed to serve as the Corporation’s Team USA AC Representative and the Team USA AC Alternate Representative. Unless a Team USA AC Representative is still competing and receiving benefits from the Corporation or the USOPC, a Team USA AC Representative cannot be a paid employee of the Corporation or the USOPC and simultaneously serve on the Team USA AC. USOPC Eligible Voters who have not exceeded the term limit are eligible to serve as the Team USA AC Representative or the Team USA AC Alternate Representative (“USOPC Eligible Athlete”).
  2. Term. The term of the Team USA AC Representative and Team USA AC Alternate Representative shall begin with the first meeting of the USOPC board after the Summer Olympic Games and shall extend until the first meeting of the board following the next Summer Olympic Games. This time period is called a Quadrennium. A USOPC Eligible Athlete may serve as the Team USA AC Representative for a maximum of two terms. If the Team USA AC Alternate Representative replaces the Team USA AC Representative and attends over one-half of the



meetings in a Quadrennium, then one term shall be deemed to have been served.

3. Election by USOPC Eligible Voters. Every four years, the Team USA AC Representative and Team USA AC Alternate Representative shall be elected by those athletes who are United States citizens or a United States legal residents, at least 18 years old, and have represented the United States in the Olympic, Paralympics, Pan American, or Parapan American Games; World Championships; Davis Cup; Billie Jean King Cup; World Team Cup; or an event designated as an Operation Gold event by the USOPC within the preceding ten years as measured from the first Team USA AC meeting of the Quadrennium ("USOPC Eligible Voters").
4. Team USA AC Election Committee. The Team USA AC Election Committee shall be comprised of the Chairperson of the Olympic/Pan American Committee, the Corporation's staff person who is a member of the Olympic/Pan American Committee, and the current Team USA AC Representative (or if the Team USA AC Representative is unable to serve, then the Team USA AC Alternate Representative). The Committee shall oversee the nominations and election of the Team USA AC Representative and the Team USA AC Alternate Representative.
5. Nomination procedure. No later than in the year preceding a Quadrennium, the Team USA AC Election Committee shall send by first-class mail, overnight courier, facsimile, or electronic mail a letter to each USOPC Eligible Voter requesting nominations. The letter shall contain:
  - a description of the duties and operation of the Team USA AC;
  - the Corporation election procedure;
  - the eligibility criteria;
  - a list of the USOPC Eligible Athletes;
  - the deadline for the nominations; and
  - a nomination form that shall include a line for the athlete to self-nominate and attest to willingness to serve.

The Board shall set the date that nominations are due.

6. Election procedure.

- i. The USOPC Election Committee shall send by first-class mail, overnight courier, facsimile, or electronic mail a ballot listing the USOPC Eligible Athletes nominated to serve as the Team USA AC Representative and Team USA AC Alternate Representative to the Team USA AC Eligible Voters. The ballot shall state that all ballots are due at the location or email address specified in the ballot no later than 5:00 p.m. EST on a date set by the Board;
  - ii. The Committee shall tally the votes received by the deadline. The candidate who receives the highest number of votes for the Team USA AC Representative position shall be the Team USA AC Representative. The candidate of the opposite gender who receives the highest number of votes for that gender for the Team USA AC Representative position shall be the Team USA AC Alternate Representative.
  - iii. If there is a tie for the Team USA AC Representative position, the President shall cast the deciding vote.
  - iv. If no votes are cast, the President shall appoint the Team USA AC Representative and the Team USA AC Alternate Representative.
7. Resignation or removal. If a Team USA AC Representative resigns or is removed, the Team USA AC Alternate Representative shall serve as the Team USA AC Representative. A new Team USA AC Alternate Representative of the opposite gender shall be elected following the procedures established in this Bylaw.
- c. Grievance procedure. Any grievance that arises out of this Bylaw shall be filed in accordance with the procedures established in **Bylaw 43**.



## **Adoption and Amendment of Bylaws and USTA Regulations**

**66. Bylaws.** These Bylaws shall be subject to amendment, and new bylaws not inconsistent with any provision of the Constitution may be adopted, by the affirmative vote of a majority of the voting members present at any meeting of the voting members, *provided* notice of the proposed amendment be included in the notice of the meeting.

**67. Process for submitting Amendment of Bylaws.** A proposed new bylaw or amendment may be submitted only by a Sectional Association (through its president or secretary), by a member of the Executive Council, by the Board, or by a committee (through its chairperson). A committee may only submit a proposed new bylaw or amendment if the committee, by a majority vote, has voted to submit the proposal. The chairperson shall forward the proposal to the Secretary-Treasurer and shall circulate it to such other bodies as the committee may direct.

All proposals shall be submitted in writing to the Secretary-Treasurer at least 90 days before the meeting at which they are to be considered. However, if notice is provided to all sectional delegates at least 15 days before that meeting, any proposal concerning a matter of extreme urgency that could not have been foreseen 90 days before the meeting may be considered, *provided* such proposal be determined to be of extreme urgency by a majority vote of the members present and voting.

**68. USTA Regulations.** USTA Regulations not inconsistent with the Constitution or these Bylaws, setting forth rules, regulations, and policies of the Corporation may be adopted and amended by the voting members, Executive Council, or Board. Amendments to the USTA Regulations shall be adopted in accordance with **USTA Regulation XIX**. Amendments to the USTA Regulations adopted by the Executive Council or Board, shall be subject to the approval, disapproval, or amendment at the next annual, semiannual, or special meeting of the voting members upon the request of voting delegates at the meeting with sufficient aggregate vote strength to constitute a majority vote of the membership.

**69. Gender and titles of Chairpersons.** All references to the male gender in the Constitution, Bylaws, and USTA Regulations shall refer to and mean equally the female gender, and the singular shall include the plural, each where the context so indicates.

Any chairperson or vice chairperson may use any commonly recognized title such as “chairperson,” “chairman,” “chairwoman,” or “chair.”

**70. Stylistic and conforming changes.** The Chairperson of the Constitution and Rules Committee in consultation with the Corporation Legal Department may make language and stylistic changes considered advisable by them to implement the intent of the Bylaws and USTA Regulations and may make conforming changes required to avoid inconsistencies or conflicting provisions. The Chairperson of the Constitution and Rules Committee shall inform the Executive Council of language, stylistic, and conforming changes.

# USTA DIVERSITY, EQUITY & INCLUSION STATEMENT

**Diversity, equity and inclusion are core to the USTA's mission of growing tennis to inspire healthier people and communities everywhere.**

**One of our strategic priorities is to attract, engage and retain a new generation of diverse tennis participants.**

## Definitions

**Diversity:** Understanding, embracing and celebrating each other's individual differences including, but not limited to, race, ethnicity, gender, gender identity, sexual orientation, ability, nationality, religious and spiritual beliefs, age, and socio-economic background, as well as the intersections of these identities.

**Equity:** Equity recognizes that not everyone begins in the same place in society. Some people face adverse conditions and circumstances making it more challenging with the same effort to achieve the same goals. Equity advocates for those who may have been historically disadvantaged, making it difficult for them to be successful.

**Inclusion:** The conscious practice of actively engaging people of different backgrounds to ensure their voices are respected and heard, diverse viewpoints, perspectives and approaches are valued, and everyone is encouraged to make a unique and meaningful contribution.

## DEI Mission and Vision

Our DEI mission and vision connects to the USTA's mission, values and strategic priorities.

**DEI Strategic Vision:** To be the sport, employer and partner of choice for people of all ages, gender identities, races, ethnicities, sexual orientations, physical and cognitive abilities, religions and every other dimension of diversity.

**DEI Strategic Mission:** To grow tennis by making our organization and sport more relevant, accessible and welcoming to all, and creating a level playing field where people from all backgrounds can thrive.

## Strategic Pillars

Three pillars provide a framework for implementing our DEI strategy.

**People:** People are at the heart of any organization's success—our goal is to shape a culture that attracts the most talented staff and volunteers from every background, create an equitable system so they can thrive, and foster inclusive leadership that inspires them to stay.

**Communities:** Communities make up the fabric of our country—they survive and thrive through shared experiences. Our objective is to rally around the things that matter most to them, and build a shared bond that intersects their needs and passions with the heart and passion of the tennis community.

**Partners:** Partners connect us to the People and Communities that will enable us to introduce tennis to a new generation of diverse participants. We will expand existing and establish new partnerships with organizations that can broaden our reach, increase our relevance and deepen our engagement with diverse groups.

## Shared Accountability & Success

Our efforts to be a more diverse, inclusive and equitable association and sport are a continuous journey. There will always be more for us to learn and do. Through shared accountability and a push towards ongoing progress, we will achieve our aspirations of making tennis open for all.